

**Annual Meeting of Marchington Parish Council**  
**Minutes of a meeting held on**  
**12<sup>th</sup> May 2026 at Marchington Village Hall, 7.30pm**

Present: Cllr I Morgan, Cllr J Hayhurst, Cllr H Bullock, Cllr J Prince, Cllr Mann, Cllr Glover  
Clerk S Rumsby; Borough Cllr P Hudson; 7 Members of the Public

1. [Election of Chairman and signature to Declaration of Acceptance of Office:](#)  
Cllr Morgan was nominated by Cllr Bullock seconded by Cllr Mann. There being no other nominations, it was resolved to appoint Cllr Morgan to the office of Chairman, and he duly signed the Declaration of Acceptance of Office.
2. [Election of Vice Chair:](#)  
Cllr Prince was nominated by Cllr Bullock seconded by Cllr Hayhurst. There being no other nominations, it was resolved to appoint Cllr Prince to the position of Vice Chair for the ensuing year.
3. [Election of Finance Officer:](#)  
Cllr Glover was nominated by Cllr Bullock, seconded by Cllr Prince. There being no other nominations, it was resolved to appoint Cllr Glover as Finance Officer for the ensuing year.
4. [Election of Marchington Village Hall MC Representative:](#)  
Cllr Mann was nominated by Cllr Hayhurst, seconded by Cllr Bullock. There being no other nominations, it was resolved to appoint Cllr Mann to the position of Marchington Village Hall Representative for the ensuing year.
5. [Apologies for Absence](#) were recorded from Cllrs Newstead and Lord;
6. [Declarations of Interest and Dispensations on Agenda items:](#) none received.
7. [Minutes:](#) The Minutes of 14 April 2026 were accepted and signed as a true record.
8. [Public Forum](#) – no representations
9. [Policy & Governance Review](#) – It was resolved to adopt the following with no changes:
  - a) Code of Conduct for Councillors
  - b) Standing orders
  - c) Financial Regulations
  - d) General Privacy Notice
  - e) Publication Scheme
  - f) Complaints Procedure
  - g) Consent to Retention of Personal Data
  - h) Data Audit
10. The Council's updated Asset Register was accepted with one alteration - the Parish Garden was restated back to a nominal £1 as the land had been gifted. It was agreed to compile a separate record for re-assessing values for insurance purposes.

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11. Council subscriptions to other bodies – the list was reviewed and accepted.
12. Internal Auditor – it was resolved to appoint David Daniels as independent internal auditor.
13. Arrangements for the annual playground inspections were reviewed and two quotations considered; it was resolved that to accept the quotation from the Playground Inspection Company.
14. The list of ordinary meetings of the Full Council for the year was noted and accepted as circulated.
15. A logo for the new website and general use was approved and accepted for use.

#### 16. Other Organisations Updates and Reports

- a) MP – Councillors would attend the Reorganisation Forum on 5 June if available. Cllr Hudson reported that our MP had reported that central Government did not agree with any of Staffordshire's proposals.
- b) Staffordshire County Council – Cllr Hales had sent updates about pothole pro machine activity.
- c) East Staffordshire Borough Council – Cllr Hudson reported on ESBC's AGM where elections would take place for the new Mayor, Deputy and offices.  
Food bins were being collected.  
At a Scrutiny meeting, The Maltings had been discussed, and Cllr Hudson had challenged what was happening with the site. No planning permission had been granted yet although proposals appeared to involve demolition and the creation of a new leisure area. Project plans may be delayed due to local government reorganisation.  
Regarding the Sports Club on the opposite side of the A50, a £1.2 million contribution had been earmarked; however, delays remained unclear apart from issues relating to lapwings. A new Planning Manager had been appointed. Staff workloads remain high. Former Planning Manager Naomi Perry would be taking a new role looking at neighbourhood plans.  
The Community Climate Fund was now up and running with community groups able to apply for grants of up to £1,500 for projects. A regeneration fund was also available, offering grants of up to £10,000. East Staffordshire Sports Council funding was available for sports facilities.  
The lease for the Burton Hope charity had not been renewed. Funding applications relating to the Heritage Brewery had been unsuccessful, and artifacts would be stored in the building formerly used by Burton Hope.  
Value for money measures relating to fly-tipping were under review. NFU details to be passed on.  
The Newfield Green Farm appeal was to be heard in June.  
Information regarding the Dog & Partridge historical application had been circulated. The Planning Portal will, in time, have historical applications on.  
Cllr Hudson would be attending a Speed meeting on Friday, and he had pressed our County Councillor for detailed plans regarding road repairs.  
A resident asked about Newfield Green Farm, and it was confirmed that enforcement action would remain on hold until the appeal had been heard.

17. The Clerk's Report was referred to and noted.

#### 18. Planning applications, decisions, and enforcement issues:

##### a) Planning Applications Decisions – Approvals by ESBC Planning

- i. P/2026/00358 - GRANGE VIEW HIGH STREET MARCHINGTON: Replacement of existing conservatory roof. *Comments by 19/5/26 – no objections.*

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**b) Planning Decisions, Approved by ESBC:**

- i) P/2026/00134 - MARCHINGTON VILLAGE HALL THE SQUARE MARCHINGTON: Installation of 16 roof mounted solar panels to the rear (west) elevation of the village hall.
- ii) P/2025/00474 - Higher Stock Lane Farm, Stock Lane, Marchington Woodlands: Change of use and retention of the extension to agricultural building to form 11 No. stables - of which 5 No. are for private use and 6 No. are for commercial livery (2 No. full/4 No part time) - along the retention of horse walker, retention of lighting to the existing riding arena and retention of the change of use of all equestrian facilities for the private and commercial users of the 11 No. stables.
- iii) P/2025/00864 - Moat Springs Barn, Hodge Lane, Marchington Woodlands: change of use of a former agricultural building to form a single dwellinghouse, with associated off-street parking and external amenity area
- iv) P/2026/00277 - GRANGE VIEW, HIGH STREET, MARCHINGTON: Felling of two Ash trees

**c) Appeal Decision – Dismissed by the Planning Inspectorate:**

Appeal Ref: 6006050 Seven Stars Farm, Stock Lane, Marchington Woodlands: Erection of two storey rear extension and single storey side extension

**d) Enforcement Issues**

- i) Stocks Lane Traffic and use of premises, no update.
- ii) Seven Stars Farm – the application for the wall and gates had been received, to be reviewed for the next meeting.
- iii) Moreton Lane – Draycott in the Clay had confirmed they had received a consultation on the application.
- iv) Outbuilding – Dog & Partridge – there were queries raised around the occupation, windows material, car park space not being adhered to. It was agreed to research further before decided whether to highlight to enforcement. Cllrs to check if the accommodation is advertised as an Airbnb.

Cllr Hayhurst left the meeting due to prior commitments.

**19. Council owned property -**

**a) Play areas and outdoor park areas safety checks –**

- i) Silver Lane playground report: Cllr Hayhurst report to follow
- ii) Forestside playground report: Cllr Lord report to follow
- iii) Cricket Club – Cllr Bullock reported that the club host 14 + teams; using Smallwood as a second pitch; new fencing had been erected; the footpath needs some remedial work. It was requested to chase up tree works required on a willow tree.

**b) Marchington Village Hall –** Cllr Mann reported on Serco training for 8 weeks which had started; also care staff training; a western themed event was held on Friday and a Quiz on Saturday. Solar panels were scheduled to be fitted on 13 July. The boundary issue is in the hands of solicitors.

**20. Flooding and Environment**

Cllr Prince had been contacted Ben Hall about further clearance works down Green Lane; some work has been done further down. Large machinery requires access from the roadside. It was acknowledged that some younger trees planted further down from the Community Orchard may need to be sacrificed as part of the clearance works. Severn Trent's Community Flood Officers had not yet approached Marchington. Debris continues to build up by the bridge, and another working party would be needed to clear the area. Cllrs would check if a branch at Green Lane which the EA had offered to clear had yet been removed.

**21. Highways & Footpath issues**

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- a) Highways issues
  - i) Woodroffes Cliff – potholes were still evident; markers were scheduled for October.
  - ii) Gorsty Hill – the first fund raising coffee morning had been held and successfully raised £300 towards planting. HMP Dovegate workshop had offered to provide labour and a metal tree seat along with post markers; sizes to be confirmed.
  - iii) Hound Hill - no updates. It was agreed to write again to Cllr Hales highlight the hazards still present and that it was a key route for the prison access.
  - iv) 34 Church Lane – it was agreed to chase SCC on the encroachment issue.

## 22. Finance

- a) The Schedule of Receipts, Payments was reviewed and authorised.
- b) Provision of Councillor IT equipment was considered. Costs estimated at £160 per unit. It was agreed that Cllr Bullock would source one Chromebook to trial before any others considered.

## 23. Correspondence and phone calls – all noted.

- a) Resident requested an update on Newfield Green Farm enforcement, *Clerk responded.*
- b) Resident photographs and report of pothole and damage, *Clerk responded asking for location*
- c) Resident concerns regarding A50 traffic coming through Birch Cross, *noted*

## 24. Items for input onto next agenda:

- d) TPOs

A resident asked about parking on Church Lane and suggested flyers be placed on windscreens, but Cllrs felt this may promote a litter issue; it was noted the Dog & Partridge have tried to speak to customers. Cllr Prince suggested double yellows could be introduced in sections that were dangerous. No car parking spaces appear to have been reduced with the works carried out at the rear of the car park.

Meeting Closed at 20.50.

**Next Meeting : 9 June 2026, Marchington Woodlands Village Hall, 7.30pm**

| Marchington Parish Council -      |                                                  | Meeting Date       | 12/05/26       |                   |         |
|-----------------------------------|--------------------------------------------------|--------------------|----------------|-------------------|---------|
| Schedule of Receipts and Payments |                                                  |                    |                |                   |         |
| Date                              | Monies received:                                 | £                  | Solar A/c      | Total             |         |
| 01/04/26                          | Interest - Savings A/c                           | £47.36             |                |                   |         |
| 09/04/26                          | HMRC VAT reclaimed                               | £5,015.95          |                |                   |         |
| 17/04/26                          | National Grid Wayleave payment                   | £26.73             |                |                   |         |
| 17/04/26                          | ESBC - first half precept - Savings A/c          | £17,699.27         |                |                   |         |
|                                   |                                                  |                    |                |                   |         |
|                                   | <b>TOTAL OF RECEIPTS</b>                         | <b>£22,789.31</b>  | <b>£0.00</b>   | <b>£22,789.31</b> |         |
| Date                              | Invoices/Money to be paid out:                   | Net                | Vat            | Total             | Chq No. |
| 12/05/26                          | S. Rumsby - Clerk Salary, NI Travel and Expenses | £1,154.06          | £27.29         | £1,181.35         | 2823    |
| 12/05/26                          | Marchington Village Festival                     | £250.00            |                | £250.00           | 2824    |
| 12/05/26                          | Perennial Landscapes - Inv 11190                 | £460.99            | £92.20         | £553.19           | 2825    |
| 12/05/26                          | I Morgan (reimbursement weed killer)             | £70.00             | £14.00         | £84.00            | 2826    |
|                                   |                                                  |                    |                |                   |         |
|                                   | <b>TOTAL OF PAYMENTS</b>                         | <b>£1,935.05</b>   | <b>£133.49</b> | <b>£2,068.54</b>  |         |
| Bank Balance                      |                                                  |                    |                |                   |         |
|                                   | Current Account                                  | £1,008.00          |                |                   |         |
|                                   | Gold Account                                     | £62,508.48         |                |                   |         |
|                                   | Solar Account                                    | £61,461.93         |                |                   |         |
|                                   | <b>TOTAL</b>                                     | <b>£124,978.41</b> |                |                   |         |

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